

Matters to be taken care for applying Form 1A with Registrar of companies (ROC) for availability of company's name

1. Applicant to Form No.1A (Name availability of company) could be an individual only.
2. As a matter of fact these days in India the filing has to be through electronic mode only.
3. For that applicant need to have a provisional Director's Identification Number (i.e. DIN).
4. For getting this provisional DIN, we require following information from your side:
 - a) Full name (in capital letters as appear in ID proof)
 - b) Father's name (as appeared in ID proof)
 - c) Date of Birth (DD/MM/YY) – As appeared in ID proof)
 - d) Complete address (As appeared in address proof doc.)

Note: (1) This information is required for all the proposed directors of the proposed co.

(2) As a proof of ID & Address, you can submit your passport / Driving Licence / Social Security Card
5. After getting your provisional DIN, we will send you the provisional DIN & Application form to get Digital Signature Certificate (DSC)
6. Along with these two forms, you need to send the following documents through courier:
 - a) Two passport size photographs;
 - b) Photocopy of Address Proof document;
 - c) Photocopy of Identification Proof document;

Note: This information & documents required for all the proposed directors of the proposed company.